



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON GRAFENWOEHR
UNIT 28130
APO AE 09114-8130

MEMORANDUM FOR COMMERCIAL AFFAIRS OFFICE, USAG GRAFENWOEHR

SUBJECT: Request to operate a Home Based Business (HBB)

1. I am requesting the authorization to operate a HBB in my quarters. The following information is provided:

a. Name: _____

b. Address of Quarters (Street, City and Zip) Code:

c. Telephone Number: _____

d. Email Address: _____

e. Type of Business (Service or product): _____

f. Proposed Name and Description: _____

g. Methods of Contacting Customers and Advertising: _____

2. The following documents are provided:

a. Host-nation tax number or letter of exemption (see attached statement)

b. Photocopy of Status of Forces Agreement (SOFA) identification certificate.

c. AE Form 210-70A.

Signature:

Date:

STATEMENT FROM HOST NATION TRADE OFFICE
BESTAETIGUNG DES ZUSTAENDIGEN GEWERBEAMTS.

After reviewing the type of business and the expected profit, the trade office
found out that the request from Mr./Mrs. for operating a home based
business at does not require the registration with the
local trade office.

Date, Stamp, Signature

Nach Überprüfung des zuständigen Gewerbeamts der Gemeinde/Stadt.....wird
festgestellt, dass für die von Herrn/Frau..... beabsichtigte Gewerbeausübung
in.....(Betriebs- anschrift) eine
Gewerbeanmeldung bei der Wohnsitzgemeinde nicht erforderlich ist."

Datum, Stempel, Unterschrift